Norris Road State School P&C Association
General Meeting Wednesday, 1st February, 2017

1. ATTENDANCE AND APPOLOGIES
   Meeting Opened at 7:05pm with 14 in attendance and 3 apologies as per book

2. MINUTES FROM PREVIOUS MEETING
   Minutes were deemed a true and accurate record.
   Moved: J. Apelt
   Seconded: S. Lusk

3. BUSINESS ARISING FROM MINUTES
   • Xmas Disco: - $2,444.10 was raised. Thank you to Graham for lending us his equipment and to Mr D & Mr Haliday who stepped up as our DJs.
   • Cookie Dough: - We raised $1,323.60. Thank you to everyone who helped!
   • Rewards Day: - Slight time delay in getting set-up, however we moved the Year 2 students to the senior area and everyone got their equal share of time.
     - All feedback from staff, parents & children indicated it was a success.
   • Gala Raffle: - $350 raised. We had a great response for prize donations.

4. CORRESPONDENCE
   • Available on the table. Mainly fundraising & Mother’s Day gifts are starting to come through.
   • We also received a letter of resignation from Our President, Christine.

5. CONFIRMATION OF EXECUTIVE COMMITTEE DECISIONS
   • Uniform Shop / Café Position: Due to the increasing demands of the roles associated with running the uniform shop & café, we will be offering a paid position to take over the managerial duties associated with running the Uniform Shop, as well as providing the café with a paid employee to ensure they are sufficiently staffed for their busiest day.
   • Increase of Café wages: Café wages to increase by 4 hours on a Monday to allow for Food Preparation.

6. TREASURER’S REPORT
   Reconciled Balance As At 30/11/16: $44,129.18
   Reconciled Balance As at 30/12/16: $23,380.24

7. PRINCIPAL’S REPORT
   School:
   • Current enrolments stand at 661 (Day 8) students. Teacher Aides assigned to year levels.
   • To start with 27 teachers
   • Regional Facilities Manager visited before school started to discuss options for new classroom buildings in the grounds
   • AIP draft – focus reading, a culture that promotes learning (high expectations and attendance) and strategic curriculum delivery (consolidated units of work – STEAM)
Air-conditioning installed in all classrooms and offices completed. Issues with power in the Library and Year 2 block

Fire Hydrant upgrade – This week council approval, few weeks for booster shed to be installed

Current Financial statement as attached

Learning:
- Indigenous Perspectives – “Connection” artwork now mounted on the wall in the hall
- STEAM agenda – options for Year 3 science and Year 1 & 2 robotics
- Absenteeism at 95% to start the year – on target! Yay
- ICT general capabilities (NAPLAN online 2018)
- Year 6 Leader badges presented to captains and rest of leadership team announced today

Workforce:
- Staffing for next year - still underway, Day 8 tomorrow
- Teachers on Maternity/Paternity leave (Emma Kark, Emily Gorbenko, Lauren O’Malley, and Jacob Clyburn)

8. SUB-COMMITTEE UPDATE

- Chaplain Report:
  - Operating Wed & Fridays
  - Focus on Prep /new students
  - This week – “Free for Friday” (food bank bananas for students)
  - 2nd hand uniforms
  - Committee will meet on Monday.

- Café:
  - 3 new parents wanting to volunteer
  - Bruce has donated a small freezer which we use for deliveries
  - Displayed signs outside uniform shop to encourage parents to buy a coffee & cake, and salads.
  - Will do a meal deal later in the term, after parents settle into the new year
  - Milk supplier – Price decrease of 5c to help schools
  - Small increase on sorbet’s. Now only stocking 2 flavours.
  - Chicken enchilada - $4, and Quiche - $3, have been added to the menu
  - Side salad can be added to these for $3
  - Café is “Fete Headquarters” for all donations to be delivered and volunteers to come for information

- Uniform Shop
  - Open for 3 days prior to school starting back making over $12,000 sales
  - Size 6 shirts sold out, running low on size 8 & 16
  - New order has been placed for more stock
  - A limited stock of “My Useful Words” book available until sold out.

- Banking
  - Pat the Dog will visit the Junior Parade on 8th February
  - CBA Prep Open Morning to give information regarding opening new accounts on 13th February, at 4pm during Parent teacher Information sessions.
  - We are running another banking competition for the Junior and Senior years. The Prize will be Zooper Dooper ice blocks.
• CBA’s Grand Prize for their banking competition is to Tokyo, Disneyland. Students will need to make 15 or more deposits by Term 3

9. GENERAL BUSINESS

• Uniform Convener Role:
  • Will open & operate uniform shop every Wednesday afternoon at 2pm – 3:30pm, and every Friday from 8am to 9:30am. Be responsible for finances and the management of stock items.
  • Will assist in the Café on Wednesday, and Friday as a partly paid assistant as well as a volunteer.

• Fete:
  • Map to be finalised
  • Sideshow area – Teachers & Classes to fill
  • Staff still needed for:
    • Craft
    • Trash / Treasure
    • Bottle Stall
    • Face Painter
  • Collecting clean empty bottles
  • Asking for Xmas Present rejects
  • St Joseph’s donating Grocery Wheel, Marquee’s, tables etc.
  • Bracken Ridge State School – clowns
  • Stall holders folder given out soon, this has handwork
    • Who is working on stalls
    • List of requirements
  • Rides booked
  • Outback Steakhouse has been asked to attend
  • Need P&C Rep at meetings as we have to purchase items
  • Insurance – Kristen to look into
  • Chaplain – Sausage Sizzle
  • Fete Newsletter – Yvonne
  • Fete Meeting: Wednesday 8th February at 2:30pm in the Hall.

• Air Conditioning Commitment:
  • Our commitment for the air-conditioning is now complete. Well done everyone!!

• SEP Playground:
  • Grant is due this Friday.
  • It is being submitted but needs corrections.

• Traffic Management Committee:
  • Meeting to be booked in February
  • Have begun filling out initial paperwork and talked to council to discuss the process.

• Jabiru:
  • Contract goes up for tender in September
  • $48,000 contract payment to school.
  • Proposal for P&C to run the program in the future.

• Suggested Fundraising for Chappy
  • Bacon & Egg BBQ
  • Chino’s for Chappy
  • Talent Show
- Awareness Gold coin day
- Car Wash

- Next meeting /AGM:
  - Held on Wednesday 1\textsuperscript{st} March at 6:30pm in the staffroom

10. APPLICATIONS FOR MEMBERSHIP
   Two received.

11. CLOSE OF MEETING
   As at 8:47pm